

Recipient Report Instructions	
Instructions:	
You are submitting a report for a Grant or Loan award.	
Instruction	Required Worksheets
If you are a Prime Recipient who is submitting a report or reports on behalf of your Sub Recipient, you must fill out these worksheets (see the tabs at the bottom of the screen):	Prime Recipient
	Sub Recipients
	Vendors (optional)
If you are a Prime Recipient who is not submitting a report or reports on behalf of your Sub Recipient, you must fill out these worksheets (see the tabs at the bottom of the screen):	Prime Recipient
	Vendors (optional)
If you are a Sub Recipient who is submitting a report, you must fill out these worksheets (see the tabs at the bottom of the screen): NOTE: For Sub Recipient reporting for self, the DUNS numbers populated in the "Sub Recipient DUNS Number" field on the "Sub Recipients" tab must all be the same regardless of the Sub Award Numbers.	Sub Recipients
	Vendors (optional)
Note: If entering Sub Recipients and/or Vendors in your report, you must enter one Sub Recipient Award or Vendor per numbered row. Do not leave a blank row between entries.	

Notes	
Potential Question	Answer
Not all of my text is showing up when I enter values a narrative field. For example, when entering text for the Project Description field.	This is a limitation of Excel. Although each cell holds up to 32,767 characters, Excel only displays 1,024 characters in the cell itself. To view all of the text you've entered for a given field, click on the cell in question and the text will display in the formula bar at the top of the screen.
When I try to select a value from a drop-down menu, the text is too small to read. How to I make it bigger?	Check to make sure you're viewing the workbook at 100% zoom. If your zoom is set to less than 100%, this can cause the text in the drop-down menus to appear very small.
I don't know which CFDA to use.	A list of CFDA Codes applicable to Recovery Act reporting can be found on the Downloads page at FederalReporting.gov. You can also access this list via https://www.cfda.gov/index?s=program&tab=searchresults&mode=list&_filt=ec&cck=1&au=&ck= .
I'm not sure what each of the data elements mean.	You can either click on each cell for instructional text or reference the Data Model document published on Recovery.gov
I have more than 400 Sub Recipients or Vendors to add, but the spreadsheet looks like it is limited to 400.	You can continue to add additional Sub Recipients and Vendors beyond the #400 line provided for you, however the special formatting and data validations which are provided for the first 400 Sub Recipients or Vendor entries will not be present. This is done to keep the file size of the template from growing excessively large. Data validation will be performed once your report is uploaded on FederalReporting.gov.

Recipient Report: Grant or Loan	Version: 1.6
Prime Recipient	

Reporting Information		
Award Type*	Award Number*	Final Report*
Grant	2009-SN-B9-K060	N

Award Recipient Information		
Recipient DUNS Number*	Recipient Account Number	Recipient Congressional District*
806780789	N/A	21

Award Information		
Funding Agency Code*	Awarding Agency Code*	Award Date*
1500	1500	05/21/2009
Amount of Award*	CFDA Number*	
\$1,479,141.00	16.800	
Program Source (TAS)*	Sub Account Number for Program Source (TAS)	
15-0402	N/A	
Total Number of Sub Awards to Individuals*	Total Amount of Sub Awards to Individuals*	
0.00	\$0.00	
Total Number of Payments to Vendors less than \$25,000/award*	Total Amount of Payments to Vendors less than \$25,000/award*	
23.00	\$9,115.34	
Total Number of Sub Awards less than \$25,000/award*	Total Amount of Sub Awards less than \$25,000/award*	
0.00	\$0.00	
Award Description*		

Need Help Finding Award Information?	
Browse the Full Listings by using the drop-down lists.	
Agency Drop-Down List:	1200 - Department of Agriculture
Program Source (TAS) Drop-Down List:	12-0111-OSDA-Office of the Secretary of Agriculture-Agriculture Buildings and Facilities and Rental Payments
Know the code and want to check the name? Search by Code	
Enter Agency Code:	1201
Agency Name:	Office of the Secretary of Agriculture
Enter Program Source (TAS) Code:	12-0111
Program Source (TAS) Name:	OSDA-Office of the Secretary of Agriculture-Agriculture Buildings and Facilities and Rental Payments
Know the name and want to find the code? Search by Name	
Enter Agency Name:	Department of Agriculture
Agency Code:	1200
Enter Program Source (TAS) Name:	OSDA-Office of the Secretary of Agriculture-Agriculture Buildings and Facilities and Rental Payments
Program Source (TAS) Code:	12-0111

The Internet Crimes Against Children Task Force for the Southern Part of Texas addresses the continuing problem of online distribution of child pornography and online solicitation. OAG prosecutors and investigators will provide the necessary support to local agencies to combat this problem. The funding received under this grant provides supplemental funding for expansion of existing ICAC Task Force activities.

Number of characters entered: 413

Project Information		
Project Name or Project/Program Title*	Project Status*	Total Federal Amount ARRA Funds Received/Invoiced*
Internet Crimes Against Children Task Force Program Southern Texas	Less than 50% completed	\$304,931.54
Number of Jobs*	Description of Jobs Created*	
6.00	<p>The Texas Office of the Attorney General (OAG) has hired three ARRA-funded employees as of this quarterly reporting period, including an Assistant Attorney General (job category: Courts/Prosecution, Defense, and Civil Attorneys), a Legal Assistant (job category: Other) and an Investigator (job category: Law Enforcement). The OAG has also executed contracts with three sub-recipients. Sub-recipient Harris County Constable Precinct 4 has hired an Investigator (job category: Law Enforcement). Pasadena ISD Police Department has hired an Administrative Assistant (job category: Administrative/Human Resources). Harris County District Attorney's Office has hired a Prosecutor (job category: Courts/Prosecution). Prime Recipient (3 FTE): 1 FTE Courts/Prosecution, Defense, and Civil Attorneys; 1 FTE Law Enforcement; 1 FTE Other. Sub-recipients (3 FTE): 1 FTE Law Enforcement; 1 FTE Administrative/Human Resources; 1 FTE Courts/Prosecution.</p>	
	Number of characters entered: 941	
Quarterly Activities/Project Description*		
<p>The Internet Crimes Against Children Task Force for the Southern Part of Texas, which includes the Houston metro region, will expand existing services within its geographic area of responsibility to assist in the enforcement of laws and prosecution of criminal offenses involving child pornography and the online solicitation of minors. The OAG will provide investigative and prosecutorial support to other law enforcement entities with whom the OAG has formalized partnerships, and the OAG will respond to CyberTipLine referrals. Some grant funds have been awarded as sub grants to three Houston-area agencies. These sub grantees are utilizing the funds to expand their forensic capacity to investigate and prosecute internet crimes against children.</p>		

Number of characters entered: 754		
Activity Code (NAICS or NTEE-NPC)*		
1	2	
102		
3	4	
5	6	
7	8	
9	10	
Total Federal Amount of ARRA Expenditure*	Total Federal ARRA Infrastructure Expenditure	Infrastructure Contact Name
\$227,817.55	\$0.00	N/A
Infrastructure Contact Email	Infrastructure Contact Phone	Infrastructure Contact Phone Ext
Infrastructure Contact Street Address 1	Infrastructure Contact Street Address 2	Infrastructure Contact Street Address 3
Infrastructure City	Infrastructure State	Infrastructure ZIP Code+4
Infrastructure Purpose and Rationale		
N/A		
Number of characters entered: 3		

Need Help Finding an Activity, State, or Country Code?	
Browse the Full Listing by using the drop-down list.	
Activity Code Drop-Down List:	Z99 - NTEE - Unknown
State Drop-Down List:	AK - Alaska
Country Drop-Down List:	US - United States
Know the code and want to check the name? Search by Code	
Enter Activity Code:	111110
Activity Name:	Soybean Farming
Enter State Code:	CA
State Name:	California
Enter Country Code:	US
Country Name:	United States
Know the name and want to find the code? Search by Name	
Enter Activity Name:	Other Vegetable (except Potato) and Melon Farming
Activity Code:	111219
Enter State Name:	California
State Code:	CA
Enter Country Name:	United States
Country Code:	US

<i>Primary Place of Performance</i>		
Street Address 1	Street Address 2	City*
300 West 15th Street		Austin
State*	ZIP Code+4*	Congressional District*
TX	787011649	21
Country*		
US		

<i>Recipient Highly Compensated Officers</i>			
Prime Recipient Indication of Reporting Applicability*	#	Officer Name	Officer Compensation
No	1		
	2		
	3		
	4		
	5		

