



Dear Noncustodial Parent,

Enclosed is a legal document called a "Certification of Direct Payments." This form is used to document child, medical, and dental support payments you made directly to the custodial parent (in any form), including payments received in the form of cash or check or from a Military Allotment, Trust Fund or Escrow Account. It should not include any payments made through a county registry or the State Disbursement Unit (SDU).

Select the appropriate option on this form to indicate whether or not you have made any support payments directly to the custodial parent, be sure to list the corresponding payment dates and amounts in the spaces provided at the bottom of this form.

Please return the Certification of Direct Payments to the local office either

- by mail (in the enclosed, postage-paid envelope) or
- in person

As mentioned above, this form must be completed and signed before it can be processed.

Note: You will not receive credit for any support payments listed on this form **until** credit for these payments is agreed to by the custodial parent or approved by the court.

Reminder: Child, medical, and dental support payments are to be made to the State Disbursement Unit at the address below:

SDU
P.O. Box 659791
San Antonio, Texas 78265-9791

If you have any questions concerning this form, please contact your local child support office.

