



OAG SEXUAL ASSAULT TRAINING PROGRAM (SATP) CERTIFICATION GUIDE

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GENERAL INFORMATION ABOUT OAG SATP CERTIFICATION

The Office of the Attorney General (OAG), through the Sexual Assault Prevention and Crisis Services (SAPCS) program, administers the OAG Sexual Assault Training Program (SATP) Certification (See Texas Government Code, Section 420.011(b)). The OAG offers certification to Local Programs (a Sexual Assault Program as defined by Texas Government Code, Section 420.003(7)) that operate a sexual assault training program that meets OAG SATP Certification Requirements. For purposes of this document the term Sexual Assault Program will be used in lieu of Local Program.

The OAG has published rules including minimum standards for OAG SATP Certification. (See Texas Administrative Code, Title 1, Part 3, Chapter 62, Subchapter B). Information contained in this document provides details on the [Purpose of OAG SATP Certification](#), [Eligibility](#), [OAG SATP Certification Requirements](#), [Application and Submission Information](#), [OAG Application Review Process](#), [OAG SATP Certification Renewal](#), [OAG SATP Suspension, Probation, or Decertification](#), [Appeals Process](#), [Contact Information](#), Definitions (See [Appendix 1 - Definitions](#)), and OAG SATP Curriculum Requirements (See [Appendix 2 – OAG SATP Curriculum Requirements](#)). An Example Training Agenda is also provided (See [Appendix 3 – Example Training Agenda](#)).

OAG SATP Certification is valid for two years unless there is an adverse action taken by the OAG. Sexual Assault Programs must continue to meet Eligibility and OAG SATP Certification Requirements to maintain certification. Sexual Assault Programs holding OAG SATP Certification are subject to audit by the OAG and must maintain all information and documentation in support of the application throughout the certification period.

The Texas Association Against Sexual Assault (TAASA) is available to provide technical assistance to Sexual Assault Programs in meeting OAG SATP Certification Requirements or completing the OAG SATP Certification Application. (See [Contact Information](#).)

PURPOSE OF OAG SATP CERTIFICATION

The OAG SATP Certification is multipurpose and includes, but is not limited to, preparing employees and volunteers of Sexual Assault Programs to provide all of the minimum services as defined in the Texas Government Code, Section 420.003 (1-e), and specifically to satisfy the statutory requirement in Texas Code of Criminal Procedure, Article 56.045, which requires that prior to a medical forensic examination, the medical services personnel conducting the examination shall offer the person the opportunity to have an advocate who has completed a sexual assault training program described by Section 420.011 (b), Government Code, present with the person during the examination, if the advocate is available at the time of the examination. The terms employees and volunteers will be used throughout this document and is inclusive of advocates.

ELIGIBILITY

OAG SATP Certification is available to Sexual Assault Programs that:

- Operate a sexual assault training program that meets the OAG SATP Certification Requirements contained in this document (See [OAG SATP Certification Requirements](#)); and
- Submit a complete application and required documentation to the OAG (See [Application and Submission Information](#)).

For purposes of eligibility for an OAG SATP Certification, the Applicant organization must either be a current SAPCS-State grantee or provide information on their organization's provision of minimum services by completing a Provision of Minimum Services Form. The OAG makes final decisions on what is considered a Sexual Assault Program.

OAG SATP CERTIFICATION REQUIREMENTS

To be considered for certification the Sexual Assault Program must operate a sexual assault training program that at a minimum:

1. Includes the following instruction:
 - a. 40 hour initial training course as described below:
 - i. A minimum of 30 hours of instruction must be in the classroom setting
 - ii. Up to 10 hours of instruction may occur outside the traditional classroom setting– such as self-study, web based, or on the job training.
 - b. A minimum of 6 hours of annual continuing education
 - i. Each year following initial training course
 - ii. May be delivered by any method (in or outside classroom setting).
2. Covers topics listed in the OAG SATP Curriculum Requirements ([See Appendix 2 – OAG SATP Curriculum Requirements](#)) as described below:
 - a. To be considered for OAG SATP Certification, the training course must include all topics listed in the OAG SATP Curriculum Requirements.
 - b. Training content must be documented using an organization Training Agenda with sufficient detail to show that all topics have been covered and must reflect:
 - i. The order the topics are covered
 - ii. Type of Instruction
 1. Classroom
 2. Outside traditional classroom
 3. On the job training
 - iii. Time allotted for each major topic area (Dynamics of Sexual Assault, System Response, Primary Prevention, Working with Survivors, Local

Program Information, Medical Forensic Examinations for the Collection of Evidence, and Role of an Advocate during the Sexual Assault Medical Forensic Examination. (See [Appendix 3 – Example Training Agenda](#)).

- iv. Page numbers
- c. Organizations may also cover other topics during the training course, which may be reflected on the Training Agenda.

In addition, the Sexual Assault Program must:

1. Provide training to employees and volunteers who provide any of the minimum services as defined by Texas Government Code, Section 420.003(1-e) within 6 months of when the individual begins providing these services.
 - a. Sexual Assault Programs may exempt individuals from these training requirements who have attended:
 - i. the Sexual Assault Program’s training before certification. Note: Under these certification guidelines, sexual assault programs may exempt advocates who provide accompaniment to hospitals. **If the sexual assault program chooses to exempt advocates, the statutory requirements in Texas Code of Criminal Procedure, Article 56.045 would not be satisfied.**
 - ii. A training provided by another OAG SATP.
 - b. Sexual Assault Programs may train individuals other than Sexual Assault Program employees and volunteers.
2. Designate a SATP Primary Contact who will serve as a point of contact for the OAG for purposes of OAG SATP Certification.
3. Ensure content of instruction is relevant and up to date.
4. Determine the time spent on each topic.
5. Determine provisions for making up any of the 40 hours of instruction when missed by an employee or volunteer.
6. Use trainers who are content experts on the topic presented or have a least one year related experience.
7. Test on topics listed in the OAG SATP Curriculum Requirements. (See [Appendix 2 – OAG SATP Curriculum Requirements](#)).
8. Maintain OAG SATP Certification Application documents as described below:
 - a. A copy of the OAG SATP Certification Application, Provision of Minimum Services Form (if applicable), Training Agenda and any other supporting documentation submitted to the OAG.
 - b. Documents must be retained as described below:
 - i. Certification period plus one year if not seeking recertification (3 years total); or
 - ii. Recertification period, plus prior certification period, plus one year (5 years total).

- Sexual Assault Programs must keep the OAG SATP Certification Application and related documents from the prior certification period.

9. Maintain supporting documentation of all OAG SATP activities as described below:
 - a. A copy of the following:
 - i. Training materials
 - ii. Training agendas
 - iii. Training rosters
 - iv. Copy of the test administered
 - v. Test results for each participant
 - vi. A list of individuals exempt from training and reason for exemption
 - vii. Documentation of completed continuing education
 - viii. Policy outlining training requirements for employees and volunteers
 - ix. Documentation of completion of training of all participants including make-up sessions completed by participants.
 - b. Documents must be retained as described below:
 - i. Certification period plus one year if not seeking recertification (3 years total); or
 - ii. Recertification period, plus prior certification period, plus one year (5 years total)
 - Sexual Assault Programs must keep documentation of OAG SATP activities from the prior certification period.
10. Notify the OAG about pending criminal or civil actions that would impact the organization's ability to maintain Eligibility or OAG SATP Certification Requirements.
11. Notify the OAG of any issues that would impact the organization's ability to maintain Eligibility or OAG SATP Certification Requirements.

The OAG may request supporting documents at any time. Any information provided to the OAG may be subject to disclosure under the Texas Public Information Act (See Texas Government Code, Chapter 552).

Sexual Assault Programs may request an exception to any of these OAG SATP Certification Requirements by providing details of the proposed alternative and how that will meet the needs of their community while satisfying the purpose of the SATP Certification Program. The request for an exception should be submitted in writing to the OAG SATP Administrator.

APPLICATION AND SUBMISSION INFORMATION

Sexual Assault Programs seeking OAG SATP certification must submit a Complete Application Packet. A Sexual Assault Program with an OAG SATP Certification seeking renewal should contact the SATP Administrator. (See [Contact Information](#)).

A Complete Application Packet includes:

1. OAG Sexual Assault Training Program (SATP) Certification Application
 - Must be signed by the SATP Primary Contact and the Sexual Assault Program's executive management such as Executive Director or Chief Executive Officer
2. Provision of Minimum Services Form (if not a current SAPCS-State grantee)
 - Must be signed by the Sexual Assault Program's executive management such as Executive Director or Chief Executive Officer
3. Organization's Training Agenda
 - Training agenda must reflect training topic categories, topics, type of instruction, time allotted, and page numbers as detailed above in the [OAG SATP Certification Requirements](#).

The OAG Sexual Assault Training Program (SATP) Certification Application and Provision of Minimum Services Form can be found on the OAG website.

The Complete Application Packet must be submitted to the OAG by either email or mail as identified below.

1. Email Complete Application Packet with signatures as a PDF to:
sapcs@texasattorneygeneral.gov
2. Mail Complete Application Packet with original signatures as a hard copy to:
Office of the Attorney General
Crime Victim Services Division
SAPCS SATP Program
P.O. BOX 12548 MC 006
Austin, TX 78711-2548
Fax: (512) 370-9802

The OAG cannot accept applications submitted by walk-in, hand delivery, or same day courier services.

OAG APPLICATION REVIEW PROCESS

The OAG or any agent or representative of the office has the right to review, investigate, and verify the information provided by Sexual Assault Programs seeking OAG SATP Certification. Providing false, misleading, or incomplete information may result in the application being denied, or once certified, the revocation of an OAG SATP Certification or other action as required by law.

Applicants that do not submit a complete application will not be considered for an OAG SATP Certification. The Applicant will be notified if the application is incomplete. Applicants that receive this notification may contact the OAG SATP Administrator for more information on providing missing information.

During the review and verification process, the OAG SATP Administrator may contact the Applicant for additional information. In addition, the OAG may contact other organizations or individuals with information relating to the application as needed.

The OAG will notify Applicants in writing of its decision regarding certification. Applicants approved for certification will receive an OAG SATP Certificate, information regarding maintaining certification, and other program information. Applicants denied certification will receive information regarding the appeals process. (See [Appeals Process](#)). Applicants that have been denied will also be provided with information regarding technical assistance available from TAASA. Applicants who have been denied may reapply at any time.

OAG SATP CERTIFICATION RENEWAL

The OAG will provide written notification to OAG SATPs in advance of the certification expiration with additional information on certification renewal. OAG SATPs seeking renewal should contact the SATP Administrator for additional information on recertification. (See [Contact Information](#)).

OAG SATP SUSPENSION, PROBATION, OR DECERTIFICATION

An OAG SATP Certification is subject to suspension, probation, or decertification in cases where the organization no longer meets the eligibility requirements or the organization submits fraudulent information to the OAG. Failing to report a possible change in eligibility may result in suspension or revocation of an OAG SATP Certification.

Applicants seeking OAG SATP Certification and OAG SATPs must notify the OAG about pending criminal or civil actions that would impact the organization's ability to maintain Eligibility or OAG SATP Certification Requirements. Written notice must be provided within five business days of the first notice of the action. Information must also be provided to the OAG regarding the outcome of any enforcement actions or investigations surrounding the program.

Sexual Assault Programs seeking assistance in maintaining Eligibility or compliance with OAG SATP Certification Requirements should contact the OAG SATP Program Administrator. A plan for restoring compliance with OAG SATP Certification Requirements must be submitted to ensure continued certification. Applicants seeking assistance will also be provided with information regarding technical assistance available from TAASA.

APPEALS PROCESS

Applicants will be notified in writing by certified mail of any decision to deny, decertify, suspend or probate an OAG SATP Certification. The notice will contain the specific facts or conduct alleged to warrant the intended action. The notice will also include information regarding available administrative remedies. The OAG may request additional information needed to overturn the decision.

If Applicants disagree with the decision they may appeal by providing a written request to the OAG to reconsider the decision. The request should be signed by the Sexual Assault Program's executive management such as Executive Director or Chief Executive Officer. The request must provide information regarding why the organization disagrees with the OAG's determination.

The written request for reconsideration must be provided to the OAG **within 30 days of the date of the notification**. The OAG will send written notice that the appeal has been received and provide information regarding the next steps in the appeals process. Applicants will also be provided with information regarding technical assistance available from TAASA. Applicants may send the OAG any additional information to support the request for reconsideration within 30 days. A hearing officer from the OAG, Crime Victim Services Division, will review the appeal, as well as any additional evidence provided by the organization.

The hearing officer will make a final decision regarding the OAG SATP Certification after reviewing the reconsideration request and any additional information provided. Once a decision has been made, the OAG will provide notification of that decision by certified mail within 10 business days.

The appeal may be denied if the applicant fails to submit information within the time limits. To appeal a decision made by the OAG, send the signed appeal request in writing by mail or fax.

MAIL:
Office of the Attorney General
Crime Victim Services Division
Appeals and Legal Counsel
P.O. BOX 12548 MC 011-1
Austin, TX 78711-2548

FAX:
512-370-9435

For questions regarding the appeals process, contact the Appeals and Legal Counsel Section at (512)-936-1599.

CONTACT INFORMATION

OAG

For questions regarding the OAG SATP Certification Application or Requirements contact the OAG SATP Program Administrator at:

Phone: 512-936-1270

Email: sapcs@oag.texas.gov

Mail:

Office of the Attorney General
Crime Victim Services Division
SAPCS SATP Program
P.O. Box 12548 MC 006
Austin, TX 78711-2548
Fax: (512) 370-9802

TAASA

For Technical assistance contact TAASA at:

Phone: 512-474-7190

Email: info@taasa.org

Mail:

Texas Association Against Sexual Assault
6200 La Calma, Suite 110
Austin, TX 78752
Fax: 512 474-6490

APPENDIX 1 – DEFINITIONS

Instruction – includes the following:

- **Classroom** – training that is delivered to individual(s) (at least one person) by at least one instructor/facilitator face-to-face. A web-based interactive training such as a Go-To Meeting would meet the classroom requirement.
- **Outside traditional classroom** – training that is delivered by an alternative method such as self-study or web-based.
- **Continuing Education** – Education arranged or approved by the Sexual Assault Program to enhance employees and volunteers knowledge of sexual assault or skills in providing minimum services to survivors. Continuing education is in addition to the initial 40 hours of certified training.
- **On the Job Training (OJT)** – Training specific to providing minimum services. OJT may include but is not limited to observation and/or performance of minimum services while under the supervision of an experienced provider.

Local Program – a Sexual Assault Program as defined by Texas Government Code, Section 420.003 (7).

Minimum Services – a 24-hour crisis hotline; crisis intervention; public education; advocacy; and accompaniment to hospitals, law enforcement officers, prosecutors' offices, and courts (Texas Government Code, Section 420.003 (1-e)).

OAG Certification Requirements – minimum standards that must be met to obtain and maintain OAG SATP Certification. See [OAG SATP Certification Requirements](#) section for a list.

OAG Sexual Assault Training Program – a Sexual Assault Training Program operated by a Sexual Assault Program that holds an OAG SATP Certification.

Sexual Assault Training Program Primary Contact – a person designated by the Sexual Assault Program to serve as a contact for the OAG for purposes of SATP Certification.

Sexual Assault Training Program – a comprehensive sexual assault training that is offered by a Sexual Assault Program that at a minimum prepares employees and volunteers of the Sexual Assault Programs to provide all of the minimum services as defined in the Texas Government Code, Section 420.003 (1-e), and specifically to satisfy the statutory requirement in Texas Code of Criminal Procedure, Article 56.045. The terms employees and volunteers is inclusive of advocates.

Sexual Assault Program – any local public or private nonprofit corporation, independent of a law enforcement agency or prosecutor's office, that is operated as an independent program or as part of a municipal, county, or state agency and that provides the minimum services to adult survivors of stranger and non-stranger sexual assault (Texas Government Code, Section 420.003(7)).

APPENDIX 2 – OAG SATP CURRICULUM REQUIREMENTS

To be eligible for OAG SATP Certification, the training course must cover all topics listed below.

Dynamics Of Sexual Assault
Forms of Sexual Assault/Abuse
<ol style="list-style-type: none"> 1. Rape within marriage or dating relationships 2. Rape by stranger 3. Systematic rape during armed conflict 4. Unwanted sexual advances or sexual harassment, including demanding sex in return for favors 5. Forced marriage or cohabitation, including the marriage of children 6. Denial of the right to use contraception or to adopt other measures to protect against sexually transmitted diseases 7. Forced abortion 8. Violent acts against the sexual integrity of women, including female genital mutilation and obligatory inspections for virginity 9. Forced prostitution and trafficking of persons for the purpose of sexual exploitation 10. Sexual abuse of children 11. Sexual abuse of persons with disabilities
Prevalence-Sexual Assault Statistics
<ol style="list-style-type: none"> 1. National 2. Texas 3. Gender 4. Age
Sexual Assault Realities
Gender Socialization
Substance Facilitated Sexual Assault
Effects of Sexual Assault on Survivors
<ol style="list-style-type: none"> 1. Immediate psychological 2. Chronic psychological 3. Immediate physical 4. Chronic physical 5. Post-traumatic Stress Disorder 6. Substance abuse 7. Self-harm/self-injury 8. Depression 9. Sexually transmitted infections 10. Pregnancy 11. Flashbacks 12. Sleep disorders 13. Eating disorders 14. Body memories 15. Suicide
Survivor Profile
Sex Offenders
<ol style="list-style-type: none"> 1. Relationship between victim and offender (unknown and known) 2. Characteristics of sex offenders 3. Sex offender subtypes

System Response
Texas Legal Definition of Sexual Assault
Overview of the Criminal Justice System
Defining Advocacy
Legal Resources/Remedies
<ol style="list-style-type: none"> 1. Victim’s Bill of Rights 2. Crime Victims’ Compensation 3. Address Confidentiality Program 4. Pseudonym 5. Civil Legal Remedies 6. Victim Impact Statements 7. Statewide Automated Victim Notification Service (SAVNS) 8. Title IX

Primary Prevention
Definition of Primary Prevention
Risk Factors for Sexual Violence Perpetration across the Ecological Model
<ol style="list-style-type: none"> 1. Individual 2. Relationship 3. Community 4. Societal
Introduction to Preventing Sexual Violence in Texas, A Primary Prevention Approach (Plan) and Plan Amendment February, 2015.
Rape Culture

Working with Survivors	
Confidentiality	
Ethics	
Communication/Active Listening Skills	
Trauma Informed Care	
Culturally Competent Care	
Crisis Intervention	
Suicide Assessment Skills	
Safety Plan	
Barriers to Reporting	
Working with Secondary Victims	
Special Populations	
<ol style="list-style-type: none"> 1. Cultural groups 2. Persons with disabilities 3. Adolescents 4. College students 5. Elderly 6. LGBT (Lesbian, gay, bisexual, transgendered) 7. Human trafficking victims 8. Military members 	
Vicarious Trauma and Self-care	
Self-protection	
Values, Beliefs, and Biases that May Impact Service Delivery	
<ol style="list-style-type: none"> 1. Unintentional revictimization 2. Unintentional victim-blaming 3. Values, beliefs, and biases <ol style="list-style-type: none"> a. Prejudices b. Stereotypes c. Discrimination d. Judgments e. Isms – indicating prejudice on the basis specified <ol style="list-style-type: none"> i. Ageism ii. Sexism iii. Racism iv. Classism v. Heterosexism 4. Values Clarification 5. Action Steps 	

Local Program Information

Sexual Assault Response Team

1. Team approach
2. Coordinated response
3. Activities
4. Benefits
5. Core Members
 - a. Community-based advocates
 - i. Overview of community-based advocates
 1. Accompaniment under Code of Criminal Procedure, Article 56.045
 2. Confidential communications (Texas Government Code Section, 420.071)
 - ii. Overview of services provided by sexual assault programs
 1. Minimum services
 - a. 24-hour crisis hotline
 - b. Crisis Intervention
 - c. Public Education
 - d. Advocacy
 - e. Accompaniment to hospitals, law enforcement offices, prosecutors' offices, and courts
 2. Other
 - iii. Importance of advocate presence during examination
 - b. Law enforcement
 - c. Health care
 - i. SANE
 - ii. Collaborating physicians and medical oversight
 - iii. Health care agencies
 1. Hospital
 2. Community
 - d. Forensic scientist
 - i. Texas Department of Public Safety
 - ii. Private Lab
 - e. Prosecutors
6. Additional team members
 - a. System advocates
 - b. System-based advocates
 - i. Crime Victim Liaisons
 - ii. Victim Assistance Coordinators
 - c. Pre-hospital providers
 - d. Correctional staff
 - e. Culturally specific organization representative
 - f. Sex offender management professionals
 - g. Policy makers
 - h. Child Advocacy Centers
 - i. State public health services
 - i. Department of Family and Protective Services (DFPS)
 - ii. Department of Aging and Disabilities Services (DADS)
 - j. Schools and universities

Sexual Assault Program Policies/Protocols for Providing Minimum Services

Community Resources

Medical Forensic Examinations for the Collection of Evidence
Sexual Assault Medical Forensic Examination
<ol style="list-style-type: none"> 1. Report 2. Non report
Emergency Room Protocol
Role of a SANE or sexual assault examiner
Pregnancy Prevention
Sexually Transmitted Infections
HIV/AIDS

Role of an Advocate during the Sexual Assault Medical Forensic Examination
Review of Code of Criminal Procedure, Article 56.045
Confidential Communications (Texas Government Code, Section 420.071)

APPENDIX 3 – EXAMPLE TRAINING AGENDA

Texas County Rape Crisis Services Sexual Assault Training Program Agenda Day One

Introduction

Dynamics of Sexual Assault

(Classroom/7 hour)

Self-study/1 hour)

Forms of Sexual Assault/Abuse

- Rape within marriage or dating relationships
- Rape by stranger
- Systematic rape during armed conflict
- Unwanted sexual advances or sexual harassment, including demanding sex in return for favors
- Forced marriage or cohabitation, including the marriage of children
- Denial of the right to use contraception or to adopt other measures to protect against sexually transmitted diseases
- Forced abortion
- Violent acts against the sexual integrity of women, including female genital mutilation and obligatory inspections for virginity
- Forced prostitution and trafficking of persons for the purpose of sexual exploitation
- Sexual abuse of children
- Sexual abuse of persons with disabilities

Prevalence-Sexual Assault Statistics

- National, Texas, Gender, and Age

Sexual Assault Realities

Gender Socialization

Substance Facilitated Sexual Assault

Effects of Sexual Assault on Survivors

- Immediate and chronic psychological
- Immediate and chronic physical
- Post-traumatic Stress Disorder
- Substance abuse
- Self-harm/self-injury
- Depression
- Sexually transmitted diseases
- Pregnancy
- Flashbacks
- Sleeping and eating disorders
- Body memories
- Suicide

Survivor Profile

Sex Offenders

- Relationship between victim and offender
- Characteristics of sex offenders
- Sex offender subtypes

Day Two

System Response

(Classroom/3 hours)

(Self-study/1 hour)

Texas Legal Definition of Sexual Assault

Overview of the Criminal Justice System

Defining Advocacy

Legal Resources/Remedies

- Victim's Bill of Rights
- Crime Victims' Compensation
- Address Confidentiality Program
- Pseudonym
- Civil Legal Remedies
- Victim Impact Statements
- Statewide Automated Victim Notification Service (SAVNS)
- Title IX

Primary Prevention

(classroom/2 hours)

Definition of Primary Prevention

Risk Factors for Sexual Violence Perpetration across the Ecological Model

- Individual
- Relationship
- Community
- Societal

Introduction to *Preventing Sexual Violence in Texas, A Primary Prevention Approach (Plan) and Plan Amendment February, 2015*.

Rape Culture

Working with Survivors

(classroom/2 hours)

Confidentiality

Ethics

Communication/Active Listening Skills

Trauma Informed Care

Culturally Competent Care

Crisis Intervention

Suicide Assessment Skills

Day Three

(classroom/5 hours)

Working with Survivors

Safety Plan

Barriers to Reporting

Working with Secondary Victims

Special Populations

- Cultural groups
- Persons with disabilities
- Adolescents
- College students
- Elderly
- LGBT (Lesbian, gay, bisexual, transgendered)
- Human Trafficking
- Military

Values, Beliefs and Biases

- Unintentional Revictimization
- Unintentional Victim blaming
- Values, beliefs, and biases
 - Prejudices
 - Stereotypes
 - Discrimination
 - Judgments
- Ageism, Sexism, Racism, Classism, Heterosexism
- Values Clarification
- Action steps

Local Program Information

(classroom/3 hours)

Sexual Assault Response Team

- Team approach
- Coordinated response
- Activities
- Benefits
- Core members and roles
 - Community-based advocates
 - Overview of community-based advocates (Accompaniment under CCP 56.045 and confidential communications (Gov. Code 420.071))
 - Overview of services provided by sexual assault programs (minimum services (Gov. Code 420.003 (1-e) and others)
 - Importance of advocate presence during examination
 - Law enforcement
 - Health care (SANE; physician and medical oversight; health care agencies- hospital and community)
 - Forensic scientist (labs-Texas DPS, private labs)
 - Prosecutors
- Additional team members (Roles/Definitions)
 - System advocates, System-based advocates (CVL and VAC), pre-hospital providers, correctional staff, culturally specific organizations, sex offender mgmt. professionals, policy makers, CACs, state public health services (DFPS and DADS), and schools and universities

Day Four

Local Program Information

(classroom/2 hours)

Sexual Assault Program Policies/Protocols for Providing Minimum Services

Community Resources

Medical Forensic Examinations for the Collection of Evidence

(classroom/2 hours)

Sexual Assault Medical Forensic Examination

- Report
- Non-report

Emergency Room Protocol

Role of a SANE or sexual assault examiner

Pregnancy prevention

Sexually transmitted infections

HIV/AIDS

Role of Advocate During the Examination

(classroom/2 hours)

Review of CCP Art. 56.045

Review of Confidential Communications (Tex. Govt Code 420.071)

Working with Survivors

(classroom/2 hours)

Vicarious Trauma and Self-Care

Self-Protection

Day Five

OJT-Local Program

(OJT/8 hours)

Shadow staff on court accompaniment

Shadow staff on medical accompaniment

Shadow staff on hotline

Answer the hotline under supervision

Provide court accompaniment under supervision

Provide medical accompaniment under supervision