



Received Date:

COMMERCIAL LODGING HUMAN TRAFFICKING TRAINING APPLICATION

Note: Organizations seeking approval of their human trafficking training designed for hotel employees must complete this application.

Applicant Information

Contact Name: _____
Last _____ **First** _____ **M.I.** _____

Contact Title: _____

Contact Phone: _____ **Contact Email:** _____

Organization Name: _____

Dept or Program Name: _____

Training Name: _____

Link to Training: _____

Delivery Method: _____ **Cost to Participant:** _____
(ex. online / in-person)

Training Length: _____

Is the training available to the public or only the organization's staff? Please explain:

List all awarded continuing education credit types and hours (if any):



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OAG Training Review Process

Entities interested in submitting a human trafficking training for review and approval by the Office of the Attorney General (OAG)) should carefully develop and review their training following the OAG Commercial Lodging Human Trafficking Training Standards.

Three categories are considered: design requirements, key components, and certification/compliance. Details of these specific standards can be found at the OAG Commercial Lodging Human Trafficking Training Standards. Training approved by the OAG must meet all training standards and comply with all federal accessibility standards, under Web Content Accessibility Guidelines (WCAG) 2.1 AA.

The OAG reserves the right to deny approval of any training course regardless of the score earned on the assessment tool if the training is not otherwise in compliance with state and federal law, agency policies, or for any other reason not prohibited by law. In the process of approving human trafficking training courses, the OAG does not discriminate on the grounds of race, color, national origin, age, sex, disability, political belief, or religion.

OAG HUMAN TRAFFICKING TRAINING STANDARDS

I. Design of Training

I.1. The training excludes sensationalized imagery, bias, prejudice, or confidential information.

Does the training meet the standard? Yes No

I.2. The training is designed with human trafficking survivor consultation.

Does the training meet the standard? Yes No

Please list the name and email address of the survivor who consulted on this training:

I.3. The training content is evidence-based and free from factual errors. If statistics are used, there are citations and references to where those statistics were found.

Does the training meet the standard? Yes No

I.4. The training learning objectives are clear, and objectives are met with the training.

Does the training meet the standard? Yes No

Learning objective	Where it is in the training
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- 1.
- 2.
- 3.

I.5. The training covers the key components, listed below.

Does the training meet the standard? Yes No



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I.6. If offering continuing education credit, the training should clearly state the type of continuing education credit and detailed instructions on how to document and apply for the credit.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

I.7. The training is at least 20 minutes in duration.

Does the training meet the standard? Yes No

How long is the training?

II. Key Component 1: Overview of Human Trafficking

II.1. The training includes the definition of human trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

II.2. The training describes the concepts of force, fraud or coercion within the context of human trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

II.3. All major forms of trafficking (including labor, sex, adult, and child) are identified and discussed.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

II.4. The training clarifies that trafficking does not require crossing international or state borders.

Does the training meet the standard? Yes No

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II.5. The training differentiates between human trafficking and smuggling.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

II.6. The training includes a description of the experience of human trafficking victims.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

III. Key Component 2: Identification of Vulnerabilities

III.1. The training includes a discussion on vulnerabilities to trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

III.2. The training includes red flag indicators of human trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

IV. Key Component 3: Identification of Human Trafficking in the Hospitality Industry

IV.1. The training provides information about how labor and sex trafficking intersects with the hospitality industry.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

IV.2 The training discusses commercial lodging's role in addressing sex trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

IV.3 The training identifies different types of contract workers, who are vulnerable to labor trafficking.

Does the training meet the standard? Yes No

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V. Key Component 4: Reporting and Response

V.1. The training provides guidance on the role of an employee in reporting and responding to human trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

V.2. The training provides information on how to contact the appropriate entities for reporting human trafficking, including the National Human Trafficking Hotline toll-free number and text line, appropriate local law enforcement agencies, and the iWatchTX number.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

V.3. The training includes information on the human trafficking signage required to be displayed.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

V.4 The training includes information that employees of commercial lodging establishments must receive annual human trafficking training and may not be disciplined, retaliated against, or otherwise discriminated against for making a good faith report of a suspected act of human trafficking.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

VI. Additional Training Components

VI.1. The training includes a pacing mechanism that requires the employee to read all course materials, view all videos, complete all coursework, and certifies that the employee has completed all coursework before issuing a certificate of completion.

Does the training meet the standard? Yes No

Indicate where the information is located within the training.

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Human Trafficking and
Transnational/Organized
Crime Division
Office of the Attorney General



Please attach a copy of the certificate of completion.

Signature

I certify that the information given above is complete and accurate, to the best of my knowledge, and that the named legal entity (organization) authorized me to submit the application on its behalf. I understand that withholding requested information or providing false information will result in the OAG denying approval of the training.

Printed Name: _____ Title: _____

Signature: _____ Date: _____