

PUBLIC INFORMATION ACT CATASTROPHE NOTICE

Governmental Bodies: Please review instructions on the back of this page prior to completing the form. Instructions may also be viewed at <http://www.texasattorneygeneral.gov/open-government/governmental-bodies/catastrophe-notice>.

SECTION 1 – GOVERNMENTAL BODY IMPACTED BY THE CATASTROPHE

GOVERNMENT CODE § 552.233

Pursuant to section 552.233(b), a governmental body may suspend the applicability of the requirements of the Public Information Act (the “Act”) if the governmental body is currently impacted by a catastrophe and provides proper notice in accordance with this section.

(Name of Governmental Body Impacted by Catastrophe) PLEASE PRINT

SECTION 2 – IDENTIFY AND DESCRIBE CATASTROPHE

Section 552.233(a)(1) defines catastrophe as a “condition or occurrence that interferes with the ability of a governmental body to comply with the requirements of this chapter[.]” Identify and describe the catastrophe impacting the governmental body:

SECTION 3 – SUSPENSION PERIOD

The initial suspension period may not exceed seven consecutive days and must occur during the period that (1) begins not earlier than the second day before the date the governmental body submits notice of the Office of the Attorney General (the “OAG”); and (2) ends not later than the seventh date after the governmental body submits that notice. See Gov’t Code § 552.233(d).

Beginning Date of Initial Suspension: _____

End Date of Initial Suspension: _____

TO THE PUBLIC: For questions regarding this notice or if you believe a violation of the Act has occurred, please contact the **OAG Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839.

SECTION 4 – GOVERNMENTAL BODY CONTACT INFORMATION

Name: _____

Title: _____ **Phone Number:** _____

Signature: _____ **Date:** _____

PUBLIC INFORMATION ACT CATASTROPHE EXTENSION NOTICE

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SECTION 5 – GOVERNMENTAL BODY IMPACTED BY THE CATASTROPHE

GOVERNMENT CODE § 552.233

Pursuant to section 552.233(b), a governmental body may suspend the applicability of the requirements of the Public Information Act (the “Act”) if the governmental body is currently impacted by a catastrophe and provides proper notice in accordance with this section.

(Name of Governmental Body Impacted by Catastrophe) PLEASE PRINT

SECTION 6 – IDENTIFY CATASTROPHE

Provide the date of the initial suspension period and identify the catastrophe listed on the initial catastrophe notice form that is continuing to impact the governmental body.

Dates of Initial Suspension Period: _____

Identify Catastrophe: _____

SECTION 7 – EXTENSION NOTICE

[] Notice is hereby given, pursuant to section 552.233(e) of the Government Code that the governmental body is still impacted by the catastrophe as described above and will extend its suspension of the requirements of the Act for an additional period of time from:

Beginning Date of Extension: _____

End Date of Extension: _____

TO THE PUBLIC: For questions regarding this notice or if you believe a violation of the Act has occurred, please contact the **OAG Open Government Hotline** at (512) 478-6736 or toll free 1-877-673-6839.

SECTION 8 – GOVERNMENTAL BODY CONTACT INFORMATION

Name: _____

Title: _____ **Phone Number:** _____

Signature: _____ **Date:** _____