

TEXAS PUBLIC INFORMATION ACT INFORMATION REQUEST FORM

For guidance regarding your rights as a requestor and the public information procedures adopted by this governmental body, you may review the governmental body's notice required under section 552.205 of the Government Code. You can find additional Public Information Act resources on the Office of the Attorney General's website at www.texasattorneygeneral.gov/open-government.

Requestor Contact Information

First name:

Last name:

Mailing Address:

City:

State:

Zip Code:

E-mail Address:

Phone Number:

Preferred Manner of Written Communication: Email U.S. Mail

Today's Date: _____

Description of the Information Requested (Requestor must check applicable boxes.)

Section 37.108(c-2) of the Texas Education Code provides that the below information relating to a school district's multihazard emergency operations plan is public. I request the district provide me with copies of all documents that would allow me to verify:

- the district has established a plan and determine the agencies involved in the plan development and emergency response;
- the district's plan was reviewed within the last year and determine the specific review dates;
- the plan addresses prevention, mitigation, preparedness, response, and recovery;
- district employees have been trained to respond to an emergency along with the types of training, the number of employees trained, and the person conducting the training;
- each campus in the district has conducted mandatory emergency drills and their frequency;
- the district has established a plan for responding to a train derailment if the school is located within 1,000 yards of a railroad track;
- the district has completed a safety and security audit and the date the audit was conducted, the person conducting the audit, and the date the district presented the audit results to the board of trustees;
- the district has addressed any recommendations by the board of trustees and determine the district's progress within the last year; and
- the district has established a visitor policy and the provisions governing access to a district building or property.