

Office of the Attorney General  
Request for Applications (RFA) for the  
Sexual Assault Prevention and Crisis Services (SAPCS–Federal) Program

The Crime Victim Services Division (CVSD) of the Office of the Attorney General (OAG) is soliciting applications from Statewide Programs to utilize SAPCS–Federal funds for the following focus areas:

1. Build capacity of SAPCS-Federal grantees to engage in primary prevention planning, implementation, and evaluation by providing technical assistance and training throughout Texas as part of the Primary Prevention Capacity Building Team.
2. Provide in-depth technical assistance to SAPCS-Federal grantees in developing community based, culturally relevant primary prevention strategies, activities, materials, and evaluation tools in line with priority targets set by the Primary Prevention Planning Committee (PPPC).
3. Develop primary prevention programming specifically for underserved populations and/or programming that engages and organizes men in primary prevention efforts and provide training and technical assistance statewide on these issues.
4. Support and assist the OAG with the planning and implementation of a FY08 OAG one or two-day conference on primary prevention, including workshops provided by national experts.

**Applicants must submit only one application which must include all four focus areas listed above.**

Applicable Funding Source: The source of federal funds includes the Federal Department of Health and Human Services, Preventative Health and Health Services Block Grant, Catalog of Federal Domestic Assistance (CFDA) Number 93.991 and Injury Prevention and Control Research and State and Community Based Programs, CFDA Number 93.136. The federal funds are used for grant contracts supporting the prevention of sexual assault or sexual violence. All funding is contingent upon the appropriation of funds by the United States Congress and the Texas Legislature. The OAG makes no commitment that an application, once submitted, or a grant, once funded, will receive subsequent funding.

Eligibility Requirements:

Eligible applicants are: local units of government, excluding law enforcement agencies and prosecutor’s offices; non-profit agencies with 26.U.S.C. 501(c) (3) status; and state agencies. Only programs which would qualify as “statewide” by the below criteria are eligible to apply. A statewide program is an entity that actively offers or provides services in six or more Council of Government “COG” regions. To be eligible for special project funding, a statewide program must show that it supports efforts to maintain or expand existing services offered by local sexual assault programs; improve sexual assault services to survivors; or other activities consistent with Texas Government Code, Chapter 420.

The OAG will initially screen each application for eligibility. Applications will be deemed ineligible if the application is submitted by an ineligible applicant; the application is not

filed in the manner and form required by the RFA or the Application Kit; the application is filed after the deadline established in the RFA or the Application Kit; or the application does not meet other requirements as stated in the RFA or the Application Kit.

How to Obtain Application Kit: The OAG will post the Application Kit on the OAG's official agency website at <http://www.oag.state.tx.us/victims/grants2008.shtml>. Updates and other helpful reminders about the application process will also be posted at this location. Potential applicants are encouraged to refer to this site regularly.

Deadlines and Filing Instructions for the Grant Application:

Refer to the Application Kit for the complete application requirements and instructions.

Deadline: The applicant must submit its application, including all required attachments, to the OAG and the OAG must receive the submitted application and all required attachments by 5:00 p.m. CST January 15, 2008 to be considered timely filed.

Filing Instructions: To meet the deadline, the Applicant must submit paper (hard copies) documents. No email submission is required. An Application will be considered filed when the OAG receives the paper (hard copies) in the following way by the required deadline:

Paper (hard copies) - Via Next Day Air Overnight delivery service (Federal Express, United Parcel Service, DHL or Lone Star):

- The Applicant must submit **one original and three copies of the complete Application including attachments.**
- The complete Application including attachments must be sent to the following address:

**CVS GRANTS APPLICATIONS – MC 005  
OFFICE OF THE ATTORNEY GENERAL  
300 W 15TH ST RM 102  
AUSTIN, TX 78701-1649**

- The original application including attachments and three hard copies must be received by 5:00 p.m. CST January 15, 2008.

The OAG will not consider an Application if it is not filed by the due date, 5:00 pm CST January 15, 2008.

Minimum and Maximum Amounts of Funding Available: The minimum amount of funding statewide programs may apply for is \$20,000 per fiscal year, and the maximum amounts are \$230,000 for FY08 and \$200,000 for FY09.

The amount of an award is determined solely by the OAG. The OAG may award grants at amounts above or below the established funding levels and is not obligated to fund a grant at the amount requested.

Start Date and Length of Grant Contract Period: The grant contract period (term) is up to eighteen months from March 1, 2008 through August 31, 2009, subject to and contingent on funding and/or approval by the OAG.

No Match Requirements: There are no match requirements for SAPCS–Federal projects.

Volunteer Requirements: All SAPCS–Federal projects must have a volunteer component. Specific requirements for the volunteer component will be stated in the Application Kit.

Award Criteria: The OAG will make funding decisions that support the efficient and effective use of public funds. Scoring components will include, but are not limited to, information provided by the applicant on the organization’s capacity, infrastructure and experience, and on the proposed project activities and budget.

Prohibitions on Use of Grant Funds: OAG grant funds may not be used to support or pay the costs of overtime, dues, or lobbying; any portion of the salary or any other compensation for an elected government official; the purchase of food and beverages except as allowed under Texas State Travel Guidelines; the purchase or lease of vehicles; the purchase of promotional items or recreational activities; costs of travel that are unrelated to the direct delivery of services that support the OAG funded program; the costs for consultants or vendors who participate directly in writing a grant application; or for any unallowable costs set forth in applicable state or federal law, rules, regulations, guidelines, policies, procedures or cost principles. Grant funds may not be used to purchase any other products or services the OAG identifies as inappropriate or unallowable within this RFA or the Application Kit. Additional prohibitions include, but are not limited to, using grant funds for: construction and/or renovation; development of major software applications; direct counseling, treatment, or advocacy services to victims or perpetrators of sexual violence; media or awareness campaigns that exclusively promote awareness of where to receive victim services; and research.

OAG Contact Person: If additional information is needed, contact Jennifer McShane at [CVSGrantsApplications@oag.state.tx.us](mailto:CVSGrantsApplications@oag.state.tx.us) or (512) 936-1278.